

Name of Organization Applying:

Year established Are you applying under Option A or Option B?

Summary of GRANT REQUEST:

Lined area for writing the summary of the grant request.

Project Start Date:

Completion Date:

TOTAL COST \$ AMOUNT REQUESTED \$

TYPE OF GRANT REQUESTED:

- Pilot or Demonstration Project One-Time Capital Project Expansion of an existing project

1. When did the governing board approve this project?

2. Is the request part of a fund raising campaign? If Yes, when did the campaign begin? How much is the campaign raising? How much has been raised?

3. What is the Mission/ Purpose of the organization asking for the grant?

**Project Information:**

1. Describe the project, including its purpose providing information on the goals and activities that will be implemented to achieve them.

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2. How does this project fit with your organization's mission?

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3. Cite evidence of the human or community need for the project specifically stating its significance to Sarnia Lambton. Is anyone else in the community addressing this need?

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4. Why is your organization able to meet this need?

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5. Have you approached other sources of support?  Yes  No

Name	Amount	Confirmed	Unknown

6. If you are not contacting other funding sources for assistance please explain why. If you are a chapter of a larger organization (national or provincial body), or normally receive government funding, please explain why they are not funding this project.

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7. Can this project proceed with partial funding or does the project require the full amount requested to proceed?

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8. If appropriate, how have you planned to continue this initiative? What financial resources are available for its continuation and how will sustainability be achieved in the coming years?

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9. Do you intend to co-operate with other agencies or non-profit organizations on this specific project? If so ... which ones... if not... why not? Explain your rationale.

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10. How will you measure the success of the project? How will you share this information with the community?

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11. If funded, how do you intend to recognize the Foundation's support?

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**12. Project Budget**

Please use this template to present your project budget OR create your own on a separate sheet and attach.

**Estimated Expenses: (please explain)**

Salaries/Fees/Honoraria:	\$
Materials/Supplies:	\$
Promotion and Printing:	\$
Office Expenses:	\$
Other:	\$
<b>Total Expenses:</b>	<b>\$</b>

**Estimated Revenue: (please explain)**

Fees:	\$
Donations:	\$
Other Grants & Support:	\$
Agency Commitment (cash & in-kind)	\$
Grant from Sarnia Community Foundation	\$
Other Revenue:	\$
<b>Total Revenue:</b>	<b>\$</b>

13. **SCF GRANTING PRINCIPLE(S) ADDRESSED BY THIS REQUEST** - Check all that apply

- Emphasize prevention rather than remediation
- Encourage networking and collaboration among organizations
- Demonstrate innovative or interdisciplinary approaches
- Develop local leadership capacity
- Reflect diversity and inclusivity
- Provide leveraging possibilities to address critical community needs