



STEEVES & ROZEMA GROUP

## S&R Scholarship Application 2017

Administered by:



The Steeves & Rozema Group Health Care Scholarship has been created by the Steeves & Rozema Group and is funded through an endowed fund held at the Sarnia Community Foundation. It has been established to assist individuals who have a particular interest in caring for seniors and who are enrolled in post-secondary programs that will have a direct effect on the care of seniors. Multiple scholarships ranging from **\$500 to \$3,000** are awarded annually.

### Scholarship Guidelines

The scholarship guidelines are listed here for prospective recipients to review prior to completing an application form.

#### **Eligibility**

*You must ...*

1. Be enrolled and attending classes at a post-secondary educational institution in a health care related field. (e.g.: RN, RPN, PSW, NP, MD, etc.)
2. Be a resident Canadian Citizen or landed immigrant whose principal residence is in Lambton County.
3. Preference will be given to students who have volunteered in a facility or program geared to meeting the needs of seniors (i.e.: Long-Term Care Home, Retirement Home, etc.)
4. Meet an acceptable standard of performance in both academic and practical components of the program.
5. Have significant financial need as demonstrated by the application document.

#### **Conditions**

1. Candidates **may be** required to present bank statements and income tax returns in support of their application.
2. Scholarships are awarded on the understanding that the funds will be used to cover the cost of attending a program of studies and may be directed to the academic institution if requested by the winner.
3. By signing the application, the applicant agrees to the expectations of scholarship recipients and gives the Sarnia Community Foundation and Steeves & Rozema permission to publish their name and program at Lambton College or other post-secondary educational institution. All other information will remain confidential.
4. Recipients must be available for photos, interviews or any other promotional activities as arranged by the Scholarship Committee (e.g.: award ceremonies, media interviews, etc.)

***For more information, contact the Sarnia Community Foundation***

**Phone:** 519-332-2588 or **Email:** [ed@sarniacommunityfoundation.ca](mailto:ed@sarniacommunityfoundation.ca)



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### Application Process

All applicants are required to complete in full the scholarship application form and include all the required documents as listed. The completed application and supporting documents must be sent or delivered to:

**Sarnia Community Foundation**  
**110-560 Exmouth Street**  
**Sarnia, ON N7T 5P5**

Applications must be received at the Foundation office by:

**4:00 p.m. on Friday, October 27, 2017**

*Late applications will **NOT** be considered.*

Scholarship Awards will be announced and distributed January 2018.

### Required Information/Documents

- Evidence of residency in Lambton County (copy of driver's license or other government issued photo identification)
- Evidence of citizenship status
- Two (2) letters of recommendation – These must be written on your behalf by someone other than a family member or relative. The **first** letter should be from an individual qualified to speak on your academic performance and potential as a caregiver. The **second** letter should be from someone who has knowledge of your community involvement and service.
- Completed application form requirements
- Cover Letter
- Resume

### Process

1. A letter or email acknowledging the receipt of the application will be sent to each candidate.
2. All applications that include the requested material and that meet the eligibility requirements as outlined above are forwarded for consideration to the S&R Scholarship Committee.
3. A meeting with the Scholarship Committee may be required.
4. Successful applicants are notified as soon as possible after the decision is made by phone and email with a follow-up letter sent to their home address.
5. Those applicants that are declined are informed in writing. The decision of the Committee is final.
6. The award will be made by cheque to the recipient or the academic institution as determined by the recipient.
7. Funds will be released at a mutually agreed date and time to be determined by the Steeves & Rozema Group Scholarship Committee and the Sarnia Community Foundation. Scholarship recipients are expected to attend in person.

*The Sarnia Community Foundation has a privacy policy that protects personal information. Any personal information requested on this application will only be used to assist with the assessment of the application. A copy of the application form and supporting documents may be kept for audit purposes.*



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## Personal Information

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Cell #: \_\_\_\_\_ Home #: \_\_\_\_\_

Email: \_\_\_\_\_

Program:  BScN  RN  RPN  PSW  NP  MD  Other: \_\_\_\_\_

Name of Post-Secondary Institution: \_\_\_\_\_ Year: \_\_\_\_\_

### Declaration

*I certify that the information that follows in this application is true and accurate. I acknowledge and accept that should my application be successful that I am agreeing to have my name and photos appear as part of the Sarnia Community Foundation Awards and Recognition program, Steeves & Rozema Group materials related to community impact or on material at a post-secondary education institution pertaining to my program.*

\_\_\_\_\_  
*Signature of Applicant* \_\_\_\_\_  
*Date*

## Information to be Included in Addition to the Completed Application

- Evidence of residency in Lambton County (copy of driver’s license or other government issued photo identification)
- Evidence of citizenship status
- TWO (2)** Letters of Recommendation  
These must be written on your behalf by someone other than a family member or relative. The **first** letter should be from an individual qualified to speak on your academic performance and potential as a caregiver. The **second** letter should be from someone who has knowledge of your community involvement and service.
- Completed Application Form (Pages 3 and 4)
- Cover Letter **AND** Resume

**Please Note:** Should you be selected as a scholarship recipient, you will be required to provide the Foundation with your full legal name, date of birth and your Social Insurance Number as the Sarnia Community Foundation issues T4’s to scholarship winners. This information is required for audit purposes at the Foundation and will only be used as required by the distribution of scholarship funds. This must be received prior to funds being released.

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## Application

Please provide answers to the following questions using a cover letter and resume format.

1. How long have you been a resident of Lambton County?
2. What programs of studies are you enrolled in and at what post-secondary educational institution?
3. Describe what led you to choose this field of study?
4. What are your plans to contribute to the community after graduation – career goals?
5. Please provide a brief description of:
  - academic and employment history (resume)
  - volunteer positions (duties & responsibilities)
  - awards and/or special achievements

## Financial Overview

Your financial needs are considered as part of this application. One of the scholarships awarded will be awarded based on financial need. Please provide details of your financial resources. Completion of the financial planning chart below will assist you in estimating your expenses for the year.

Income		Estimated Expenses	
Expected Savings	\$	Application Fees	\$
Summer Work	\$	Tuition	\$
Part-Time Work	\$	Books	\$
Other Scholarships/ Bursaries	\$	Lab Fees	\$
Parent/Spouse Contribution	\$	Room and Board	\$
Government Income	\$	Utilities	\$
Student Loans	\$	Food	\$
RESPs	\$	Transportation	\$
Other (Specify)	\$	Medical/Dental	\$
	\$	Miscellaneous (Specify)	\$
	\$		\$
	\$		\$
<b>TOTAL of estimated INCOME</b>	<b>\$</b>	<b>TOTAL of estimated EXPENSES</b>	<b>\$</b>

PRINT Pages 3 and 4 of this document and include as part of your application submission.