



PETROLIA COMMUNITY FUND 2026 Grant Application

General Information:

Grants made through the Petrolia Community Fund range in value from \$200 up to \$2,000.

*** Requests for larger amounts may be considered by the Committee and the Fund Administrator but will require additional documentation and may be directed to the Sarnia Community Foundation (SCF): Community Impact Grant Process.*

Projects funded **must impact the Petrolia area directly**. Grants are made on a one-time basis. Previous funding does not guarantee additional funds will be granted for the same project or program in subsequent years.

All questions should be directed to the Town of Petrolia or the SCF offices (519) 332-2588.

This Application must be submitted by Monday, November 30th, 2026 at 4 pm by one of the following methods:

1. By email to: office@sarniacommunityfoundation.ca (with subject line: Petrolia Community Fund Grants 2026)
2. In person:
 - a. Town of Petrolia Offices, located at 345 Centre St., Petrolia ON
 - b. Sarnia Community Foundation, located at 109 Durand St., Sarnia ON

Note: Envelopes must be sealed and clearly marked **ATTN: Petrolia Community Fund Grant Administrator**. Town of Petrolia staff are NOT involved in the selection process and will not accept emailed submissions.

The following are **NOT** eligible for micro-grants:

- Annual Fund Drives
- Travel Costs
- Building Campaigns
- Projects, programs that will be completed prior to December 31st, 2026.
- Debt Reduction Political Activities
- Endowment Funds
- Direct Religious Activities

GRANTS will be awarded in January 2027 at the Town of Petrolia City Council Meeting.

**** Submissions received after the deadline of Monday, November 30th, 2026 at 4pm, will NOT be considered.***



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Applicants chosen to receive a grant must:

- Provide any documentation required by the Fund Administrator to prove the grant funds were allocated to the project applied for (e.g. receipts, minutes, bank statement etc.)
- Be available for photos, interviews or any other promotional activities as arranged by the Foundation (e.g. banquets, award ceremonies, media interviews, etc.) This may include speaking to the grant impact in a short video.
- Acknowledge the Petrolia Community Fund as a grantor during the fiscal year in which they receive the grant.

By signing the application, the applicant agrees to comply with the expectations of grant recipients detailed in this application and gives permission to publish grant and agency information (including names related to the grant).

Grant Applications, which are not approved, will remain confidential.

The Petrolia Community Fund is administered by the Sarnia Community Foundation.



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Name of Organization Applying: _____

☐ **Option A**

Our organization is as a (select one):

☐ Charity, registered with Canada Revenue Agency (CRA)

☐ Date of Registration: _____

☐ Our Charitable Registration Number: _____

(Format: 12345-6789 RR0001)

Amateur Athletic Association, registered with Canada Revenue Agency (CRA)

☐ Registration Number: _____

(Format: 12345-6789 RS0001)

☐ Municipality

☐ **Option B**

We are **NOT** a registered charity, but we have established an intermediary relationship with a Charity or Amateur Athletic Association (that is registered with Canada Revenue Agency (CRA)) or with a municipality. ***Please note a copy of the board motion establishing the relationship will be required.***

Name of Intermediary Organization: _____

Mailing Address: _____

City	Province	Postal Code
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Intermediary Contact Information:

Name & Title: _____

Phone: _____ Fax: _____

Email: _____

Intermediary's Charitable Registration Number: _____

(Format: 12345-6789 RR0001)

We are aware that this application is being filed and supports the project being undertaken.

Authorized Signatory: _____

(please print) Name & Title: _____

Date: _____



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Applicant Organization Information

Mailing Address: _____

City Province Postal Code

Primary Contact Name: _____ Title: _____

Telephone: _____ Email: _____



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Our organization requests a grant in the amount of: _____

1. What will the grant be used for?

2. Please explain what difference the grant will make in the community.



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3. If appropriate, how do you plan to continue this initiative?

4. If funded, how do you intend to recognize the Petrolia Community Fund support?



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We acknowledge and accept that should our application be approved and funded, the grant will be used for the purposes outlined in this application and for no other purpose, unless permission is sought and obtained in writing in advance from the Petrolia Community Fund Administrator.

We will undertake to comply with the requirements of the Petrolia Community Fund Grant related to evaluation, reporting and publicity, should our organization be selected to receive a grant, by the dates set out in any approval letter issued to us.

Authorized Signatory: _____
(please print) Name: _____
Title: _____

Date: _____

Signature of Grant Applicant: _____
(please print) Name: _____
Title: _____

Date: _____